

The Chinese University of Hong Kong
Shaw College Exchange Programmes 2023-24



Supplementary Application Form (Part II)

Surname (English):		First Name (English):	
Chinese Name:		Student ID:	
Study Year:	Tel:	Email:	

STUDENT ACTIVITIES PARTICIPATION

A. PARTICIPATION IN STUDENT BODIES

Please list **5 most noteworthy** participation in student bodies in the past 3 years (in reverse chronological order).

		Name of Student Body	Position	Year	Verified by Chairman/ Vice-chairman of the student body (Please fill in his/her name and position)	Signed by Chairman/ Vice-chairman of the student body (with the official chop of the student body)
E.g.	<input type="checkbox"/> Shaw College <input checked="" type="checkbox"/> CUHK	Biochemistry Society	<input type="checkbox"/> Chairman <input checked="" type="checkbox"/> Committee Member (Please specify): Secretary	2018-2019	Name: CHAN Tai Man Position: Chairman	
E.g.	<input checked="" type="checkbox"/> Shaw College <input type="checkbox"/> CUHK	Organizing Committee of College Ocamp	<input type="checkbox"/> Chairman <input checked="" type="checkbox"/> Committee Member (Please specify): Leader of promotion team	2017-2018	Name: SIU Ming Vincent Position: Chairman	
1	<input type="checkbox"/> Shaw College <input type="checkbox"/> CUHK		<input type="checkbox"/> Chairman <input type="checkbox"/> Committee Member (Please specify):		Name: Position:	
2	<input type="checkbox"/> Shaw College <input type="checkbox"/> CUHK		<input type="checkbox"/> Chairman <input type="checkbox"/> Committee Member (Please specify):		Name: Position:	
3	<input type="checkbox"/> Shaw College <input type="checkbox"/> CUHK		<input type="checkbox"/> Chairman <input type="checkbox"/> Committee Member (Please specify):		Name: Position:	

4	<input type="checkbox"/> Shaw College <input type="checkbox"/> CUHK		<input type="checkbox"/> Chairman <input type="checkbox"/> Committee Member (Please specify):		Name: Position:	
5	<input type="checkbox"/> Shaw College <input type="checkbox"/> CUHK		<input type="checkbox"/> Chairman <input type="checkbox"/> Committee Member (Please specify):		Name: Position:	

B. PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES

(e.g. Cultural Integration Ambassador of Shaw College, organizer / helper in College event or programme)

Organizing Unit	Position	Description	Period

IMPORTANT NOTES:

- All records of your claimed participation in student bodies must be signed by the Chairman or Vice-chairman of the student bodies with the student bodies' official chops. If you are the Chairman of the student body, you are required to seek for the verification from the Vice-chairman, and vice versa. Entries with incomplete information will not be counted.
- The following entries or responsibilities will not be counted towards Student Activity Participation:
 - Shaw College Student Union membership in College Committees
 - Paid services for College or University activities
 - Training courses / interest classes
 - University exchange programmes
 - Mentorship programmes
 - If the student is already a committee member of a department society, his/her role in the organizing committee of the same department orientation camp will not be counted
- Shaw College reserves the right to provide your record of claimed participation in student bodies to relevant parties to verify.
- Please ensure that your provided information is accurate and complete. Any misrepresentation will result in disqualification of your application for admission and subsequent participation in the exchange programme, as well as disciplinary action by the College and the University.

DECLARATION

1. I declare that the information given in support of the application is accurate and complete. I understand that any misrepresentation will result in disqualification of my application for admission and subsequent participation in the exchange programme.
2. I understand that CUHK full-time undergraduates who have satisfied all graduation requirements shall graduate (Regulation 12.1). I should make good planning of my academic study so as to go on exchange before fulfilling all graduation requirements and avoid extension of study period for exchange after fulfilling all graduation requirements.
3. I understand that CUHK full-time students are only allowed to go on exchange for a maximum of one academic year (i.e. two regular terms plus one u-wide summer exchange).
4. I understand that each applicant, if eligible, will receive only one exchange offer from Shaw College for the 2023-24 academic year.
5. I agree that if I receive an exchange offer from Shaw College for the 2023-24 academic year as well as other exchange offer(s) for the 2023-24 academic year from other CUHK units, I will select and accept only one offer, regardless of exchange period; otherwise, my offer from Shaw College will be cancelled automatically.
6. I understand that I should consult and discuss the study plan with my major Department.
7. I understand that I should revise my submitted application information in a timely manner if such information is updated.
8. I understand and agree that my records in the University systems, including cumulative grade point average of my study(s) at CUHK and previous academic results for CUHK admission application will be referred and used by Shaw College for processing and assessment of my application for exchange programme(s).
9. I understand that I must submit a copy of my TOEFL/IELTS score report(s) to Shaw College to fulfill the language requirements of host institutions. I understand that any missing or incorrect information will affect my eligibility for exchange programmes. In that case, my relevant programme choices will be skipped/ignored automatically without any notification in the placement process.
10. I understand that attendees of selection interviews will meet and talk to a panel of interviewers. Different sets of questions will be used in the interview sessions to assess students' suitability for exchange from different perspectives. I understand that requests for rescheduling and/or re-attending the interview may not be accepted.
11. I understand that due to the limited exchange places available for 2023-24, applications from eligible students who have neither been on term-time nor summer exchange will be considered before those from students who had been on term-time or summer exchange in the placement process.
12. I understand that I must enroll in a minimum of 9 units and obtain passing grades in at least 6 units of courses per term (or equivalent, except summer term) while on exchange. I understand that failure to comply with the aforementioned requirements may cause complications to my graduation and/or 100% repayment of financial support under the CUHK Student Exchange Financial Aid and Scholarship Scheme (FASS). I have also read through the General Regulations Governing Full-time Undergraduate Studies in the most up-to-date CUHK Undergraduate Student Handbook.
13. I must inform and seek approval from my parents/guardians about my participation in the exchange programme(s).
14. I understand that once I accepted the exchange offer in a placement round, requests for changing the offer or joining the second placement round will not be considered.
15. I understand that, upon my acceptance of the exchange offer, any data related to the exchange application will become part of my student record and may be used for any purposes relating to my study in accordance with the procedures of CUHK.
16. I understand that if I receive and accept an exchange offer, I must maintain my good academic and disciplinary standing at CUHK before departure for the exchange and any decline in the standing will disqualify me from participating in CUHK student exchange programmes and will also result in the cancellation of my exchange offer.
17. I understand that I should inform Shaw College of any misconduct/infringement of the University/College regulations charged on me by CUHK, including demerit, after submission of my application and before the end of my exchange if applicable. Failure to report the information will result in disqualification of my application for admission and cancellation of my exchange offer(s)/nomination(s).
18. I understand that if I change my major discipline before going on an exchange programme designated for specific majors, I have to inform Shaw College immediately and understand that the change of major may result in cancellation of the offer. I agree to accept any arrangement decided by Shaw College/Department concerned.
19. I understand that I should settle tuition and other exchange related fees (if any) for my entire exchange period according to the schedule set by the University or prior to my departure to the host institution, whichever is earlier.
20. I understand that I am obligated to undertake a maximum of 20 hours of voluntary work during my exchange period for Shaw College/CUHK and/or after my period of exchange for Shaw College/CUHK.
21. I understand that I am obligated to submit a 1,000-word reflection report in English with photos to Shaw College within one month after completing the exchange programme. Failure to do so shall imply my forfeiture of the HK\$1,500 deposit.
22. I understand that I must inform Shaw College via email as early as possible if I decide to withdraw my application. Penalties will be imposed if I withdraw my application after accepting the exchange offer from Shaw College.
23. I understand that it is my responsibility to follow up the progress of my submitted application and respond according to the application timeline. I must check my CUHK email account regularly for important messages from Shaw College, and I must ensure my CUHK email account is functioning properly so that I can receive emails from Shaw College timely and completely. I should also review the messages in my junk e-mail folder.
24. I have read through the Shaw College website and understand it is my responsibility to pay attention to all information and updates about the application exercise and those related to my application.
25. I understand that the personal data collected by Shaw College will only be used for the purpose(s) related to the Shaw College Exchange Programmes 2023-24. I have the rights to request access to or correction on my submitted personal data. Such requests should be made in writing to Information Counter, LG1, Wen Lan Tang, Shaw College, The Chinese University of Hong Kong or email at shaw-ep@cuhk.edu.hk.

Signature

Date