

The Chinese University of Hong Kong
Shaw College Exchange Programmes 2022-23
Application Guidelines



Special Note

- With international student exchanges being severely impacted by health and safety issues since the 2019-20 academic year, the number of outgoing exchange programmes and places available for the 2022-23 academic year will be reduced. Some programmes available previously may not be offered in 2022-23.
- The preliminary list of exchange programmes and associated places will not be available until early January 2022. When applying, students should list their preferred exchange destination(s) in the webform. Students will be allowed to review the most up-to-date exchange programme list and revise their programme choice in early January 2022.
- Students who had accepted a term-time exchange offer for 2022-23 from any CUHK units will not receive an offer from this selection.
- Each student will receive only one offer for 2022-23, regardless of exchange period, if the student is eligible.
- Applications from eligible students who have neither been on term-time nor summer exchange will be placed before those who had been on term-time and/or summer exchange.

1. Eligibility

- Due to limited places available, the following rules will be implemented for the 2022-23 outgoing exchange selection exercise (this selection).
 - o All full-time undergraduate students of Shaw College are eligible in this selection.
 - o Higher priority will be given to students of Year 1 (senior-year intake ONLY) and Year 2 or above.
 - o According to the [Regulations Governing Full-time Undergraduate Studies](#), CUHK students who have satisfied all graduation requirements shall graduate (Regulation 12.1). Students are strongly recommended to have good planning of their academic study so as to go on exchange before fulfilling all graduation requirements (i.e. avoid extension of study period for exchange after fulfilling all graduation requirements).
- Specific requirements of admission vary according to the exchange programme. Here are some of the typical requirements:
 - o In good academic and disciplinary standing (cumulative GPA \geq 2.80 and fulfill the GPA requirement set by host institution) at CUHK
 - o Possess a valid TOEFL or IELTS score report (the minimum score will vary between different programmes)
 - o Commit to submitting a 1,000-word reflection report in English and 3 to 5 photos related to their exchange experience within 1 month upon completion of the programme
 - o Have basic knowledge of the country or region where you intend to study
 - o Demonstrate maturity and responsibility in social conduct
 - o Embrace and respect cultural diversities and differences
 - o Be physically and emotionally healthy
 - o Ready to be an exchange student representing Shaw College and CUHK

2. Application and Selection Schedule

<u>Year</u>	<u>Date</u>	<u>Time</u>	<u>Deadline/ Activity</u>
2021	11 Oct (Mon)	15:00	Open for application
	1 Nov (Mon) 8 Nov (Mon)	12:00	Submission deadline of online application form (Part I)
	12 Nov (Fri)	13:00	Submission deadline of supplementary documents
	15 – 19 Nov	-	Inviting shortlisted applicants for selection interviews
	22 – 26 Nov	09:30 – 17:30	Selection interviews
2022	6 Jan (Thu)	17:00	Submission deadline of TOEFL/ IELTS/ required language proficiency test results
	28 Jan (Fri)	15:00	Release of 1 st round placement result*

2022	4 Feb (Fri)	13:00	Deadline for accepting 1 st round exchange offer
	7 Feb (Mon)	15:00	Release of 2 nd round placement results*
	9 Feb (Wed)	13:00	Deadline for accepting 2 nd round exchange offer
	10 Feb (Thu)	15:00	Release of final round placement results*
	11 Feb (Fri)	13:00	Deadline for accepting final round exchange offer

Remarks:

* The placement result will be made available online. Selected students will receive a notification email from Shaw College.

3. Application Procedures

Applicants should read through the application guidelines thoroughly, submit the completed Online Application Form (Part I) and Supplementary Application Form (Part II) together with all supporting documents to **Information Counter, LG1, Wen Lan Tang, Shaw College by the below deadlines.**

Late applications or applications that contain incomplete submission of supporting documents will not be considered.

	<u>Item</u>	<u>Submission Deadline</u>
1	Printout of your completed Online Application Form (Part I) and Supplementary Application Form (Part II)	1:00 pm 12 Nov 2021 (Fri)
2	Your Study Plan: Your proposed field(s) of study while abroad. Explain in 250 - 300 words your preference of exchange programme and how the exchange experience would help you achieve your future goals.	1:00 pm 12 Nov 2021 (Fri)
3	One Teacher Recommendation Form <i>Note: Shaw College will only accept ONE Teacher Recommendation Form from each student.</i>	1:00 pm 12 Nov 2021 (Fri)
4	A set of copies of academic report(s) of public examinations and transcript(s) issued by CUHK	1:00 pm 12 Nov 2021 (Fri)
5	A completed Indication of Intention to Extend Study Period for Exchange form with the endorsement from your major Department Chairperson/ Programme Director <i>(For final year students ONLY)</i>	5:00 pm 15 Dec 2022 (Wed)
6	A copy of your TOEFL / IELTS test reports	5:00 pm 6 Jan 2022 (Thu)
7	A copy of documentary evidence of attainment of appropriate level of non-English Language Proficiency, such as Japanese, German and French (if any) <i>(For exchange programmes requiring non-English language proficiency ONLY)</i>	5:00 pm 6 Jan 2022 (Thu)

4. Deposit

- **Applicants who accept an exchange nomination offer will be requested to settle the payment of a refundable deposit in the amount of HK\$1,500.** Failure to settle the deposit payment on or before the deadline for accepting offer will imply forfeiture of the offer.
- The deposit will not be refunded if (i) students request to withdraw from the programme after their acceptance of the exchange nomination offer; or (ii) fail to submit the reflection report with photos to Shaw College by the specified deadline.
- The deposit will be refunded after you have submitted the reflection report to the College after completing the exchange programme.