

Staff Association of Shaw College Constitution

1. Title

The name of the Association is the Staff Association of Shaw College, The Chinese University of Hong Kong (香港中文大學逸夫書院教職員聯誼會), referred to as 'the Association'.

2. Objectives

The objectives of the Association are:

- a) to strengthen fellowship and relations among members of the Association;
- b) to promote welfare among its members;
- c) to foster the recreational and cultural lives of its members.

3. Membership

- a) Full members: all full-time or part-time staff assigned to or affiliated to Shaw College.
- b) Associate members: all other staff of The Chinese University of Hong Kong which the Executive Committee deems eligible.
- c) Temporary members: visitors of the College automatically become temporary members during their stay.
- d) Honorary members: those who have made contribution to the College or the Association, subject to the Executive Committee's decision.
- e) Lifelong members: those who have been full members or associate members and are now retired

4. Rights and Obligations

- a) Any member is entitled to all benefits provided by the Association, to use its facilities, and to participate in all activities organized by it.
- b) Full members have the right to vote, to appeal, to elect, to stand for election, to dismiss elected officers, and to initiate and ratify changes to the Constitution.
- c) Members should abide by the rules of the Association, comply with the resolutions of the General Meeting and pay membership fees.
- d) When full members or associate members resign from the University, their membership will cease on the day when their employment with the University terminates.
- e) A member may resign from the Association at any time by writing to the Association, such resignation to be effective from the date of receipt of the letter.

5. Fees

- a) The membership fees of the Association will be reviewed from time to time by the General Meeting.
- b) Membership Fee for Full Members: HK\$200 for Term A per year
 HK\$100 for Term B per year
 HK\$50 for Term C per year
Membership Fee for Associate Members: HK\$200 per year
Membership Fee for Lifelong Members: HK\$200 (one-off life-long
 Membership fee)
- c) Membership fee for both full and associate members shall be deducted by 3

installments (July, November and March) every year. The arrangement is shown in Tables 1 and 2 below:

Table 1: Membership Fee Deduction Arrangement for Full Members

Period	Membership fee		
	Term A	Terms B	Terms C
July to October	HK\$66.6	HK\$33.3	HK\$16.6
November to February	HK\$66.7	HK\$33.3	HK\$16.7
March to June	HK\$66.7	HK\$33.4	HK\$16.7
Total per annum:	HK\$200	HK\$100	HK\$50

Table 2: Membership Fee Deduction Arrangement for Associate Members

Period	Membership fee
	Terms A/B/C
July to October	HK\$66.6
November to February	HK\$66.7
March to June	HK\$66.7
Total per annum:	HK\$200

- d) The Executive Committee of the Association has the power to set and impose additional fees, subscriptions and contributions for specific purposes.
- e) Membership fee collected is not refundable.

6. General Meeting

- a) Quorum: minimum one-tenth of the Association's full paid-up members.
- b) Time: at least once in a year.
- c) Business:
 - i. to make, alter, and amend the Constitution;
 - ii. to receive reports from the Executive Committee;
 - iii. to receive financial reports;
 - iv. to elect new Executive Committee Officers
- d) Special General Meetings may be called by the Executive Committee or at the signed requested of at least one-tenth paid-up full members of the Association.

7. Executive Committee

- a) The Executive Committee (hereafter referred to as 'the Committee') shall consist of at least ten full members.
- b) The Committee shall have the President, the Vice-President, the Secretary and the Treasurer of the Association. The four shall be elected among and by the Executive Committee. They will have a term of office of two years.
- c) The Committee shall work to fulfil the objectives of the Association.

8. Finance

Dues: Members on the regular University payroll will have their dues deducted from their salary.