

The Chinese University of Hong Kong
Shaw College Exchange Programmes 2020/21
Application Guidelines



1. Eligibility

All full-time undergraduate students are eligible to apply for Shaw College outgoing exchange programmes 2020/21. Specific requirements of admission vary according to the exchange programme. Here are some of the typical requirements:

- In good academic and disciplinary standing (cumulative GPA \geq 2.80 and fulfill the GPA requirement set by host institution) at CUHK
- Possess a valid TOEFL or IELTS score report (the minimum score will vary between different programmes)
- Commit to submitting a 1,000-word reflection report in English and 3 to 5 photos related to their exchange experience within 1 month upon completion of the programme
- Have basic knowledge of the country or region where you intend to study
- Demonstrate maturity and responsibility in social conduct
- Embrace and respect cultural diversities and differences
- Be physically and emotionally healthy
- Ready to be an exchange student representing Shaw College and CUHK

Note: Some specific universities do not accept current year-one students, please refer to the List of Shaw College Exchange Programmes 2020-21 for details.

2. Application and Selection Schedule [Updated]

<u>Year</u>	<u>Date</u>	<u>Time</u>	<u>Deadline/ Activity</u>
2019	14 Oct (Mon)	15:00	Open for application
	11 Nov (Mon)	12:00	Submission deadline of online application form (Part I)
	29 Nov (Fri)	13:00	Submission deadline of supplementary documents
	9 Dec (Mon)	-	Inviting shortlisted applicants for selection interviews
2020	8 – 9 Jan (Wed and Thu)	09:30 – 17:30	Selection interviews
	9 Jan (Thu)	17:00	Submission deadline of TOEFL/ IELTS/ required language proficiency test results
	7 Feb (Fri)	15:00	Release of 1 st round placement result*
	11 Feb (Tue)	13:00	Deadline for accepting 1 st round exchange offer
	12 Feb (Wed)	15:00	Release of 2 nd round placement results*
	13 Feb (Thu)	15:00	Deadline for accepting 2 nd round exchange offer
	14 Feb (Fri)	15:00	Release of final round placement results*
	17 Feb (Mon)	13:00	Deadline for accepting final round exchange offer

Remarks:

* The placement result will be made available online. Selected students will receive a notification email from Shaw College.

3. Application Procedures [Updated]

Applicants should read through the application guidelines thoroughly, submit the completed Online Application Form (Part I) and Supplementary Application Form (Part II) together with all supporting documents by email to shaw-ep@cuhk.edu.hk or in person to **Information Counter, LG1, Wen Lan Tang, Shaw College** by the below deadlines.

Late applications or applications that contain incomplete submission of supporting documents will not be considered.

	<u>Item</u>	<u>Submission Deadline</u>
1	Printout of your completed Online Application Form (Part I) and Supplementary Application Form (Part II)	1:00 pm 29 Nov 2019 (Fri)
2	Your Study Plan: Your proposed field(s) of study while abroad. Explain in 250 - 300 words your preference of exchange programme and how the exchange experience would help you achieve your future goals.	1:00 pm 29 Nov 2019 (Fri)
3	One Teacher Recommendation Form <i>Note: Shaw College will only accept ONE Teacher Recommendation Form from each student.</i>	1:00 pm 29 Nov 2019 (Fri)
4	A set of copies of academic report(s) of public examinations and transcript(s) issued by CUHK	1:00 pm 29 Nov 2019 (Fri)
5	A completed Application Form for Extension of Study Period with the endorsement from your major Department Chairperson/ Programme Director <i>(For final year students ONLY)</i>	5:00 pm 9 Jan 2020 (Thu)
6	A copy of your TOEFL / IELTS test reports <i>Note: Please refer to the General Information of Shaw College Exchange Programme 2020-21 for details.</i>	5:00 pm 9 Jan 2020 (Thu)
7	A copy of documentary evidence of attainment of appropriate level of non-English Language Proficiency, such as Japanese, German and French (if any) <i>(For exchange programmes requiring non-English language proficiency ONLY)</i> <i>Note: Please refer to the General Information of Shaw College Exchange Programme 2020-21 for details.</i>	5:00 pm 9 Jan 2020 (Thu)

Deposit

- **Applicants who accept an exchange nomination offer will be requested to settle the payment of a refundable deposit in the amount of HK\$1,500.** Failure to settle the deposit payment on or before the deadline for accepting offer will imply forfeiture of the offer.
- The deposit will not be refunded if (i) students request to withdraw from the programme after their acceptance of the exchange nomination offer; or (ii) fail to submit the reflection report with photos to Shaw College by the specified deadline.
- The deposit will be refunded after you have submitted the reflection report to the College after completing the exchange programme.

4. Links of Application Guidelines and Application Form

Admission Requirements of Shaw College Exchange Programmes 2020/21

http://www.shaw.cuhk.edu.hk/images/stories/dl/Outgoing_Quota_Requirement_20-21.xlsx

General Information for Shaw College Exchange Programme 2020/21

http://www.shaw.cuhk.edu.hk/images/stories/dl/General_Information_SC_Exchange_Prog_20-21.pdf

Online Application Form (Part I)

<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=8286607>

Supplementary Application Form (Part II)

http://www.shaw.cuhk.edu.hk/images/stories/dl/Exchange_Prog_Supplementary_App_Form_20-21.docx

Teacher Recommendation Form

http://www.shaw.cuhk.edu.hk/images/stories/dl/Exchange_Prog_Teacher_Recommendation_Form_20-21.docx

Application Form for Extension of Study Period

http://www.shaw.cuhk.edu.hk/images/stories/dl/Exchange_Prog_App_Form_Ext_Study_Period_20-21.doc