



# "Shaw College – Make a Wish Scheme 2020/21" (2<sup>nd</sup> Round)

## Scheme Guidelines

### 1. Scheme Background and Objective

Shaw College places great emphasis on whole-person education of students, and strives to provide various learning opportunities. Make a Wish Scheme aims to encourage students to think out of the box, and to explore projects that would promote their development and/ or contribute to the betterment of local and global communities.

Make a Wish Scheme encourages students to take actions of what they have been dreaming of. It is believed to be a crucial learning process for students, to promote their creativity, strengthen their confidence, planning and execution capabilities. More importantly, students will get themselves connected to society and make a difference to the world.

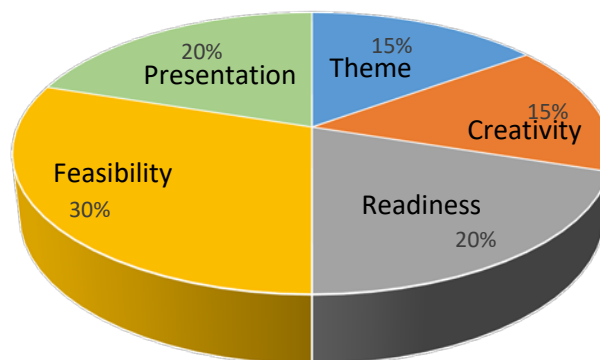
### 2. Scheme Details

#### Eligibility

- 1) Full-time undergraduate students of Shaw College.
- 2) Applicants may submit the application either on individual or team basis, consisting of no more than 10 persons.
- 3) Team comprising of local and non-local students, from different disciplines, are encouraged to facilitate mutual exchange and learning.

#### Quota and Subsidy Amount

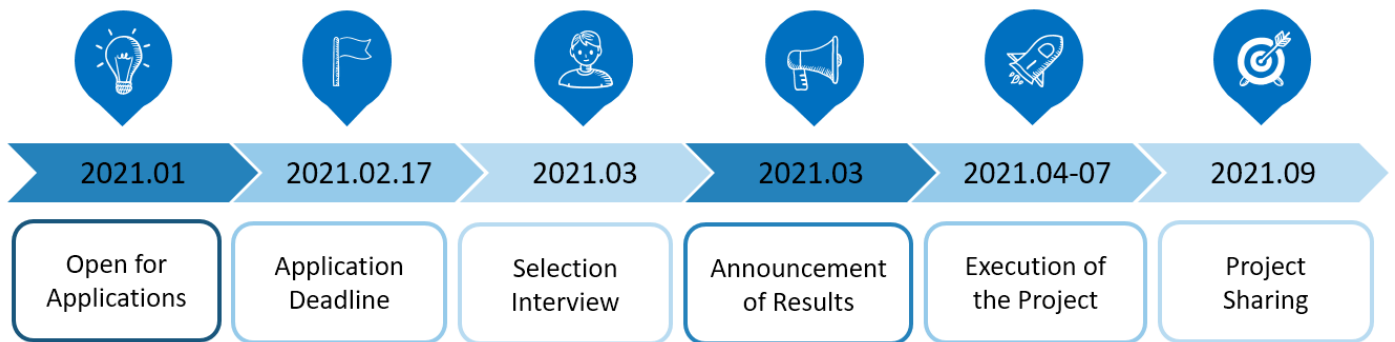
- 1) It is estimated that no less than 8 projects will be subsidized this year.
- 2) Each project will receive subsidy of no more than HK\$50,000, or up to 80% of the actual expenditure, whichever the lower.



#### Assessment Criteria

|                     |   |
|---------------------|---|
| <b>Theme</b>        | The project facilitates personal development and/ or contributions to the local and global communities. |
| <b>Creativity</b>   | The project is unique and creative.   |
| <b>Readiness</b>    | Demonstration on the readiness by elaborating what students have been doing to pursue the dream.        |
| <b>Feasibility</b>  | The proposal includes clear objectives, achievable targets and practical plan.                          |
| <b>Presentation</b> | The proposal is well presented with detailed information.   |

## Timeline



## Enquiry

Ms. LEUNG ( Tel: 3943 1549 / Email: [yanningleung@cuhk.edu.hk](mailto:yanningleung@cuhk.edu.hk) )

## 3. Application Details

Applicants are required to submit the below documents to [shaw-college@cuhk.edu.hk](mailto:shaw-college@cuhk.edu.hk) **on or before 17 February 2021 (Wednesday), with email subject as “Application for Shaw College Make a Wish Scheme 2020/21 (2<sup>nd</sup> Round) – Project Name”.**

1. Application Form
  - Member List and Contact Information
2. Proposal (Chinese: no more than 2,000 words ; English: no more than 3,500 words)
  - Project Name (Both Chinese and English)
  - Origin of the Dream
  - Project Objectives and Expected Achievements
  - Implementation Plan
  - Implementation Timeline
  - Contingency Plan (*Please consider a feasible plan under the COVID-19 pandemic or other uncontrollable circumstances*)
3. Budget Plan
  - In Hong Kong dollars, please take the exchange rates of Hang Seng Bank for foreign currency as reference if necessary
  - Please provide the supporting documents for items in the budget plan (i.e.: quotation of tickets or accommodation, screen capture of specific item price)

## 4. Terms, Regulations and Important Notes

1. The subsidized project should be completed by the end of this academic year (i.e. 31 July 2021) if any member is graduating student.
2. Any projects related to coursework would not be considered.
3. The subsidy amount is determined by the panel according to the assessment criteria. Selected project will be granted half of the approved subsidy at the beginning of the project. Another half will only be reimbursed upon successful completion of the project and fulfillment of all requirements. Unused balance should be fully returned to the College after the completion of the project.
4. The subsidy should be used on the project only.
5. Project report, financial report with original receipts and video sharing should be submitted to the College one month after project completion.
6. Subsidized student(s) may be invited to share the experience with fellow students in different occasions and communications.
7. Subsidized student(s) are required to sign an agreement with Shaw College to confirm the compliance with all terms and regulations.
8. Application may be affected if applicants have record(s) of demerit or warning letter.
9. Shaw College reserves the right to change the terms, regulations and important notes of the Scheme.